

Marjory Stoneman Douglas High School

5901 Pine Island Rd, Parkland, FL 33076

browardschools.com/stonemandouglas | Phone: (754) 322 – 2150



Request for Transcript

If we are sending transcripts electronically, mail, need a transcript printed, there is a **fee for each** transcript, \$2.00 in-state and \$3.00 out-of-state colleges.

Current Seniors Only – If we are sending transcripts through **Common APP** – it is a **one-time** fee of \$2.00 for in-state colleges and a **one-time fee** of \$3.00 for out-of-state colleges.

To request transcripts- complete transcript request form, pay via the e-store (<https://osp.osmsinc.com/browardfl/>), email transcript request form, receipt for transcripts, and ID to andrea.ulfe@browardschools.com **all-in-one email**.

TODAY'S DATE: _____ EMAIL ADDRESS: _____
LAST NAME: _____ MIDDLE INITIAL: _____ FIRST NAME: _____
STUDENT NUMBER: _____ GRADUATION YEAR: _____
DATE OF BIRTH: ____/____/____ PHONE NUMBER: _____
 Month Day Year

CHOOSE OPTION(S) BELOW:

- _____ I would like to pick--up my **official** transcripts # of copies ____.
_____ I would like to pick--up my **unofficial** transcripts # of copies ____.
_____ I would like my **official** transcripts mailed # of copies ____.
_____ I would like my official transcript sent through Common App

Via Common App: Institution Name: _____
Institution Name: _____

_____ **Via Mail:** Institution Name: _____
Institution Address: _____
City: _____ State: _____ Zip Code: _____

- _____ I would like my **unofficial** transcripts mailed # of copies ____.

Name: _____
Institution Address: _____
City: _____ State: _____ Zip Code: _____

_____ I would like my official transcripts sent **electronically** to the following school(s) below:

- | | |
|---|--|
| <input type="checkbox"/> Broward College - Central Campus | <input type="checkbox"/> Palm Beach State College |
| <input type="checkbox"/> Broward College – North Campus | <input type="checkbox"/> Santa Fe Community College |
| <input type="checkbox"/> Broward College – South Campus | <input type="checkbox"/> Seminole Community College |
| <input type="checkbox"/> Broward College – Administration | <input type="checkbox"/> St. Thomas University |
| <input type="checkbox"/> Florida A&M University | <input type="checkbox"/> Tallahassee Community College |
| <input type="checkbox"/> Florida Atlantic University | <input type="checkbox"/> University of Central Florida |
| <input type="checkbox"/> Florida Gulf Coast University | <input type="checkbox"/> University of Florida |
| <input type="checkbox"/> Florida International University | <input type="checkbox"/> University of North Florida |
| <input type="checkbox"/> Florida Polytechnic University | <input type="checkbox"/> University of South Florida |
| <input type="checkbox"/> Florida State University | <input type="checkbox"/> University of West Florida |
| <input type="checkbox"/> Hillsborough Community College | <input type="checkbox"/> Valencia Community College |

Transcripts will be ready for pick up within 2 school days.

***NOTE: If you graduated more than 7 years ago, you will need to contact [Broward County School Board's Record Retention Office](#) at (754) 321 – 3150 to request transcripts.**