Monthly ESOL Compliance 2020-2021

[Type here] August/September October November/December January ☐ Registration: Testing & Placement ☐ Follow procedures for students meeting ☐ Registration: Testing & Placement ☐ Registration: Testing & Placement Procedures (A03, A21, A23) All Plan Procedures (A03, A21, A23) All Plan Procedures (A03, A21, A23) All Plan **FXIT** criteria ☐ Registration: Testing & Placement dates are updated based on DEUSS dates are updated based on DEUSS dates are updated based on DEUSS Procedures (A03, A21, A23) All Plan dates ☐ Annual Reviews* (DEUSS Oct. 2019 ☐ Annual Reviews* (DEUSS Nov/Dec ☐ Annual Reviews* (DEUSS Jan. 2019 and and 2018) 2019 and 2018) 2018) are updated to the beginning of the ☐ Re-Evaluations* (DEUSS after Oct. 1, ☐ Re-Evaluations* (DEUSS after Oct. 1, ☐ Re-Evaluations* (DEUSS Jan. 2018 and School Year ☐ Generate/Update ELL Folders for LY 2017 and before) Requires ELL 2017 and before) Requires ELL before) Requires ELL Committee Committee Meeting* and L/S/R/W Committee Meeting* and L/S/R/W Meeting* and L/S/R/W Assessment students (Assign Accommodations, Check Assessment ☐ Send dated Notification of schedules, ELL PLAN*) Assessment ☐ Send home Notification of ☐ Send home Notification of Placement/Continuation letter* and ☐ Annual Reviews* (DEUSS Aug./Sept. 2019 and 2018) Placement/Continuation letter* and Placement/Continuation letter* and file in ELL Folder within 30 days of ☐ Re-Evaluations* (DEUSS Aug./Sept. 2017 file in ELL Folder within 30 days of file in ELL Folder within 30 days of **DEUSS** and before) **DEUSS** ☐ Generate, Save and File Updated ELL DEUSS ☐ Generate, Save and File Updated ELL ☐ Generate, Save and File Updated ELL Plans* based on DEUSS Date ☐ Send home Notification of Placement/Continuation letter* and file in Plans* based on DEUSS Date Plans* based on DEUSS Date ☐ Generate ELLevation Reports* to verify ☐ FTE Verification Survey 2 - Generate ☐ Generate ELLevation Reports* to ELL Folder within 30 days Data Entry **ELLevation Reports* to verify Data** ☐ Begin planning for ACCESS admin. ☐ Generate, Save and File Updated ELL verify Data Entry Plan* based on DEUSS Date Verify Tier levels (A-C, Z) ☐ Generate ELLevation Reports* to verify Data Entry **February** March/April May/June Please refer to the Bilingual/ESOL ☐ Registration: Testing & Placement Registration: Testing & Placement Registration: Testing & Placement SharePoint website for detailed procedures Procedures (A03, A21, A23) All Plan Procedures (A03, A21, A23) All Plan Procedures (A03, A21, A23) All Plan dates located in the are updated based on DEUSS dates are updated based on DEUSS dates are updated based on DEUSS **ESOL Program Handbook** ☐ Annual Reviews* (DEUSS Feb. 2019 and ☐ Annual Reviews* (DEUSS March/Apr. ☐ Annual Reviews* (DEUSS May/June 2020) 2019 and 2020) 2019 & 2020) **CANVAS** ☐ Re-Evaluations* (DEUSS Feb. 2018 and ☐ Re-Evaluations* (DEUSS March/Apr. ☐ Re-Evaluations* (DEUSS May/June https://browardschools.instructure.com/c before) Requires ELL Committee Meeting* 2018 and before) Requires ELL 2018 and before) Requires ELL ourses/598658 and L/S/R/W Assessment Committee Meeting* and L/S/R/W Committee Meeting* & L/S/R/W ☐ Send home Notification of Assessment Assessment **SHAREPOINT** ☐ Send home Notification of Send home Notification of Placement/Continuation letter* and file in https://browardcountyschools.sharepoint ELL Folder within 30 days of DEUSS Placement/Continuation letter* and Placement/Continuation letter* and .com/sites/Intranet/Academics/learning/E ☐ Generate, Save and File Updated ELL file in ELL Folder within 30 days of file in ELL Folder within 30 days of LL/Pages/default.aspx Plans* based on DEUSS Date **DEUSS DEUSS** ☐ Generate, Save and File Updated ELL ☐ Generate, Save and File Updated ELL ☐ FTE Verification Survey 3 - Run ELLevation For Support Contact Reports* to verify Data Entry Plans* based on DEUSS Date Plans* based on DEUSS Date Bilingual/ESOL Dept. ☐ Plan for Testing (Dictionary, glossary, ☐ Generate ELLevation Reports* to Review BASIS, Rtl Data to schedule 754-321-2590 extended time, setting, etc.) verify Data Entry Retention Meetings*

*To be completed on ELLevation SB/MM 10/19/2020