

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**

**DANIEL GOHL  
CHIEF ACADEMIC OFFICER**

December 14, 2020

Signature on File

TO: All Principals

FROM: Daniel Gohl  
Chief Academic Officer

VIA: Valerie Wanza, Ph.D.  
Chief School Performance & Accountability Officer

SUBJECT: **ESOL - TITLE III ALLOCATION FOR SUPPLEMENTAL INSTRUCTIONAL  
MATERIALS 2020-2021**



**ACTION:** Schools are to prepare the Title III supplemental instructional materials orders following the attached guidelines and procedures. Do not exceed the approved school allocation and be cognizant of shipping and handling costs when placing orders. Title III funds cannot be used to purchase core curriculum materials, IDEA Proficiency Test (IPT) testing materials, software, web-based licenses, or hardware. Documents will also be posted at <https://browardschools.instructure.com/courses/598658>.

Submit all required documents via email to [lec@browardschools.com](mailto:lec@browardschools.com) for approval **no later than Friday, January 29, 2021**. Errors in orders will delay the processing of the quote. Please follow the guidelines and procedures carefully.

**RATIONALE:** In an effort to support and enhance instruction for English Language Learners (ELLs), the Bilingual/ESOL Department has allocated Title III grant funds to each school for supplemental instructional materials and/or supplies specific to the needs of the ELLs at the school.

To allocate funding for the 2020-2021 Title III Grant, the Florida Department of Education utilized the February 2020 FTE survey. The amount of funding your school is receiving for expenditure has been adjusted to reflect the active English Language Learner enrollment reported by September 30, 2020

If you have any questions, **please contact Victoria Saldala, Director, Bilingual/ESOL Department**, at [victoria.saldala@browardschools.com](mailto:victoria.saldala@browardschools.com), or **Leyda Sotolongo, Curriculum Supervisor**, at [leyda.sotolongo@browardschools.com](mailto:leyda.sotolongo@browardschools.com) or by calling the main number at **754-321-2590**.

VW/DG/VBS/jas

Attachments

c: Senior Leadership Team  
Business Support Center