

ESOL Update 5

Below you will find some key updates and reminders:

I. 2021 ACCESS for ELLs Assessment - [Canvas Link](#)

All ELLs(LY) enrolled in the district (K–12), on the 1st day of the test administration window, must be administered one of the following assessments: **Kindergarten ACCESS for ELLs, ACCESS for ELLs Paper or Alternate ACCESS for ELLs**



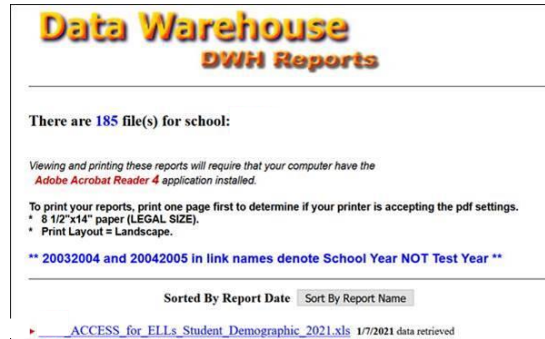
a. WIDA ACCESS for ELLs Certification

- The testing coordinator and test administrators at each location must complete online certification via WIDA Secure Portal (<https://wida.wisc.edu/login>) to be eligible to administer ACCESS for ELLs and Alternate ACCESS for ELLs. [View Memo here.](#)
- Test administrators must hold a valid WIDA Certificate dated **July 2019 or later** in order to administer ACCESS for ELLs suite of assessments. [View Memo here.](#)
- Test administrators must take the training module quizzes and receive a passing score of 80%. To access the training courses and quizzes, log in to the WIDA Secure Portal. **This requirement must be completed by January 15, 2021.** However, the quizzes are available at any time if additional assessors need to be certified.
- Test coordinators must complete the BCPS ACCESS for ELLs training modules available [here.](#)

BCPS ACCESS TRAINING VIDEOS AND INFORMATION	
Who to contact and 19-20 BCPS Errors to learn from.mp4	
ACCESS Training Requirements & Preparations.mp4	
MANAGING MATERIALS INFORMATION FROM STUDENT ASSESSMENT AND RESEARCH	
Managing Materials Before, During & After PART 1.mp4	
Managing Materials Before, During & After PART 2.mp4	
KINDERGARTEN ACCESS	
Kindergarten ACCESS.mp4	
ACCESS PAPER-BASED GRADES 1-12	
ACCESS Paper 1-12 Test Overview.mp4	
ACCESS Accommodations & Considerations.mp4	
ACCESS Training Courses & Requirements.mp4	
ACCESS Paper 1-12 Listening.mp4	
ACCESS Paper 1-12 Reading.mp4	
ACCESS Paper 1-12 Writing.mp4	
ACCESS Speaking At A Glance.mp4	
ACCESS Speaking Do's & Don't's.mp4	
ACCESS Scoring Speaking.mp4	
ACCESS Speaking Team of Assessors & Certification	

ESOL Update 5

- b. **Tier Reports-** The tier reported during Survey 2 was used to order the test materials being provided to your school. [See Directions and Guidelines here.](#)
- Refer to the email sent by Silvia Place on January 7, 2021.
 - The report “0000_Access_for_ELLs_Student_Demographic_2021” was posted in your school’s **DWH Reports Folder**.



- There is no need to change the tiers on TERMS however you may need to change the tier on the test label.
 - For ACCESS for ELLs Paper, a student’s tier placement submitted via Survey 2 cannot be changed unless the student requires a lower tier (i.e., Tier B/C to Tier A).
 - If a test assignment change is approved by the assessment coordinator for a student, schools may proceed to affix label to the appropriate Student Response Booklet (i.e., Tier B/C label affixed to Tier A test booklet). No further action is required.
- Additional guidance regarding tier assignment is provided on pages 26 and 27 of the [Spring 2021 Florida ACCESS for ELLs Test Administration Manual](#).

K	L	M	N
State Student ID (FLEI)	District Student	TIER Placeme	Post Survey 2 Changes
		TierA	TIER reported during Survey 2
		TierBC	TIER reported during Survey 2
		TierA	TIER reported during Survey 2
		TierBC	TIER reported during Survey 2
		TierA	TIER reported during Survey 2
		TierBC	Post Survey 2 Change - Order ACCESS for ELLs
		TierBC	TIER reported during Survey 2
		TierA	Post Survey 2 Change - Order ACCESS for ELLs
		TierA	Post Survey 2 Change - Order ACCESS for ELLs
		TierA	Post Survey 2 Change - Order ACCESS for ELLs

- c. **ACCESS for ELLs Materials** will be received in the district soon. School locations will receive a 10% overage.
- After an initial inventory of test materials, if additional materials are needed, contact Student Assessment and Research at assessment.materials@browardschools.com.
 - ACCESS for ELLs Supporting Documents**
 - [Best Practices during COVID-19](#)
 - [Spring 2021 FL ACCESS for ELLs TAM](#)
 - [FL ACCESS Checklist](#)
 - [FL Accessibility and Accommodations Supplement](#)

School Test Coordinator Responsibilities
Supplemental Material Orders

After an initial inventory, if you do not have enough test materials, request more by sending an email to:
assessment.materials@browardschools.com

Make sure you include the following in the email with a subject line of:
Supplemental ACCESS materials

- 1.) School Name
- 2.) School Number
- 3.) Grade Band of materials needed (9-12, 6-8 etc.)
- 4.) Tier of materials needed (A or B/C)

To: assessment.materials@browardschools.com

Cc: assessment.materials@browardschools.com

Subject: **Supplemental ACCESS materials**

Example Email to SAR

School: South Broward High School
School Number: 0171
Number of materials needed for each tier and grade level:
We need 8 Tier A materials for 9-12 Grade
We need 6 Tier B materials for 9-12 Grade

Karl Yeats
Student Assessment and Research
754-321-2500

ESOL Update 5

d. Documenting Parent Communication with Remote ELL Learners for ACCESS Administration

- On January 25, 2021, schools must begin to administer all four domains of ACCESS for ELLs to LY students who attend school in person **and** students who are studying remotely. Schools must attempt to schedule all students who are studying remotely for in-person assessment.
 - Schools must maintain a "Communication Log" documenting all attempts to schedule students (e.g. in writing, e-mail or phone). A sample letter to parents is available [here](#).
 - All communication attempts and parent decision must be documented **at the end of the testing window** on ELlevation. **This process will be shared once it is available.**
 - Reminder:** Any student who is not assessed in all 4 language domains will not receive **an updated composite score/Language Classification for the 2021-2022 school year.**

II. TITLE III Resources- [Canvas Link](#)

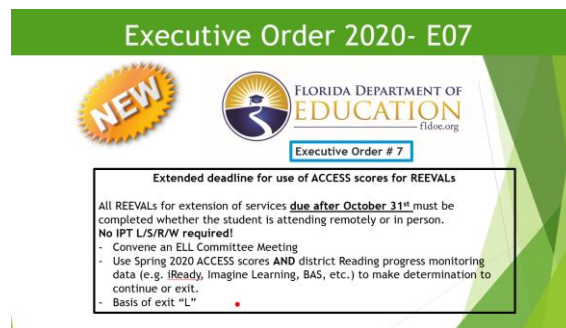
a. Supplemental Resources

- The Bilingual/ESOL Department has allocated Title III grant funds to each school for supplemental instructional materials and/or supplies specific to the needs of the ELLs at the school.
- Follow the guidelines and procedures posted at <https://browardschools.instructure.com/courses/598658>. Do not exceed the approved school allocation and be cognizant of shipping and handling costs.
- Title III funds cannot be used to purchase core curriculum materials, IDEA Proficiency Test (IPT) testing materials, software, web-based licenses, or hardware.
- All orders must be submitted by January 29, 2021.**

b. LEC (Language Enrichment Camp)

- Title III, Part A Grant funds are available to implement the 2020-2021 Language Enrichment Camp (LEC) for active ELLs (LY). This funding will be used to focus on enrichment opportunities in the core content areas of mathematics, science, and literacy to assist ELLs with academic achievement and English language acquisition. The school LEC allocation is provided via a data-driven application process, based on FSA and/or additional math, reading, and science data, and proficiency in the four domains of ACCESS for ELLs.
- Principals can access <http://www.broward.k12.fl.us/esol/lec/index.asp> to obtain their Title III LEC allocation and required application.
 - All documents are housed on the [ESOL Program Canvas Course](#) including the [Technical Assistance Document](#).
 - Schools may select to offer their LEC in a remote, in person, or combination setting. **The deadline for applying for this allocation is January 29, 2021.**

III. Executive Order 7: All REEVALS for extension of services MUST be completed whether the student is attending remotely or in person.



IV. Q&A

1. Which assessors need to complete the WIDA Certification? **According to the memo, "Test administrators must hold a valid WIDA Certificate dated July 2019 or later in order to administer ACCESS for ELLs suite of assessments."**
2. Will we only test students who are physically attending school? **Your team will test ELLs(LY)studying in person and make every effort to schedule and test ELLs who are studying remotely, with parent permission.**
3. Will students be tested on-line or will we have paper-based testing? **ACCESS for ELLs will be administered via the "paper-based version." According to the memo, "Florida administers the paper-based version of ACCESS for ELLs to assess student growth and mastery of the WIDA standards and to meet the requirements of Title III, Part A and ESSA."**
4. Where can I find my tier report so I can plan my numbers for each grade/tier? **The tier report is available on Data Warehouse (DWH). Silvia Place sent an email with instructions on how to locate and print the report.**
5. Can LEC be done virtually? **Yes. LEC can be offered remotely, in-person, or blended. Schools must indicate their preference on the application.**
6. When is the order for the Title III supplemental resources and LEC applications due? **January 29, 2021.**
7. If the student is attending school in-person, am I required to administer the IPT L/S/R/W prior to conducting a REEVAL meeting? **No. Per Executive Order 7, a full IPT for REEVALs is not required for students with a DEUSS after October 31st. You may use ACCESS scores and other progress monitoring data, such as Imagine Learning or iReady.**
8. What data can be used for a REEVAL if a student does not have ACCESS for ELLs scores?
 - **ESOL Contacts may convene virtual ELL Committee Meetings for remote learners using other current data (iReady, BAS, etc.) along with a second criteria. (Report Cards, teacher recommendation, etc.).**
 - **If the student is attending in-person, then the IPT L/S/R/W assessment can be administered to complete the REEVAL and update the student's Language Classification.**