

**ATTACHMENT A**  
**(Request for Award Funds (RAF))**

**Request for English Language Learner (ELL) Language Enrichment Camp (LEC)**  
**Awarded Funds - School Year 2020-2021**

Please complete the following information, and upload to <http://www.broward.k12.fl.us/esol/lec/index.asp> no later than Friday, January 29, 2021. Upon approval of this Request for Award Funds (RAF), an award email will be sent to the school principal. The Enrichment opportunity must end by April 16, 2021. Should you have any additional questions, please feel free to call Leyda Sotolongo at 754-321-2592 or submit your questions at [LEC@browardschools.com](mailto:LEC@browardschools.com)

School Name: \_\_\_\_\_ Work Location#: \_\_\_\_\_  
(Please print)

Telephone#: \_\_\_\_\_ Fax#: \_\_\_\_\_  
(Please print)

Principal's Name: \_\_\_\_\_ Principal's Email: \_\_\_\_\_  
(Please print)

LEC Contact Person's Name: \_\_\_\_\_ Title: \_\_\_\_\_  
(Please print) (Please print)

LEC Contact Person's Telephone#: \_\_\_\_\_ Email: \_\_\_\_\_  
(Please print)

This is to confirm that our school has a plan in place to implement the Language Enrichment Camp for English Language Learners (ELLs) for school year 2020-2021 in the following setting:

**Select one:**          Remote          In person          Combination

In developing our plan, our school has:

- ☐ read the Technical Assistance Paper to ensure compliance with all guidelines and procedures.
- ☐ reviewed academic data to determine the grade(s) and the subject(s) to be targeted.
- ☐ printed letters to parents in English and in the home language providing them with information about the enrichment opportunities including their responsibility to provide transportation for their children to attend these tutorials.
- ☐ identified the teachers that met the established eligibility criteria.
- ☐ submitted the Projected Budget Worksheet to ensure NOT to exceed the awarded amount based on the funding formula.
- ☐ grouped and assigned students in groups of eight to ten students per teacher.
- ☐ understood all expenditures over the awarded amount or submitted after the deadline will be reversed to the work location and will not be paid by the grant.

**Attached please find copies of the School Projected Budget Worksheet, Personnel Assignment Form, and the Teacher Voluntary Compensation Agreement Form (one for each teacher listed on the Personnel Assignment Form.)**

\_\_\_\_\_  
Principal's Signature

\_\_\_\_\_  
Date